

**BYLAWS of
FRIENDS OF GLASTONBURY YOUTH, INC.**

ARTICLE I — OFFICERS AND DIRECTORS

Section 1

The Officers and Directors of this Corporation shall be a President, Vice-President, Secretary and a Treasurer, all of whom shall be Directors, and a minimum of three and a maximum of eight at-large Directors. Multiple people may share an office. If multiple people share an office, one shall be considered as an at-large director.

Section 2

The Director of the Youth and Family Resource Center or a representative named to fill this position shall be an ex-officio member of the Board of Directors.

Section 3

The Officers and At-Large Board of Directors members together shall constitute the Board of Directors and manage the affairs of the Corporation during the intervals between annual, special or regular meetings.

Section 4

The duties of the Officers shall be:

- a) The President shall preside at all meetings of the Corporation and of the Board of Directors. He/she shall be the chief executive of the Corporation and shall direct the administration of the business of the Corporation. He/she shall be an ex-officio member of all committees.
- b) The Vice-President shall act for the President in his/her absence at all meetings of the Corporation, of the Board of Directors and of the committees. In the event of the resignation, incapacitation or death of the President, the Vice-President shall then become President for the remainder of that term of office. The Vice-President shall also act as Publicity Chairperson.
- c) The Secretary shall be responsible for keeping all records, minutes and correspondence of the Corporation, except financial records. He/she shall act as Secretary of the Board of Directors and maintain proper records and minutes of that Board.
- d) The Treasurer shall collect all dues and other assessments, shall make disbursements, shall keep such records as are ordinarily required by that office, and such other records as may be required by the Board of Directors or by law.
- e) All Officers shall perform the duties prescribed in the standard parliamentary authorities such as **Robert's Rules of Order**, in addition to those outlined in these Bylaws and those assigned from time to time, deliver to the successors all official material not later than ten (10) days following the election of their successors.

**BYLAWS of
FRIENDS OF GLASTONBURY YOUTH, INC.**

Section 5

A quorum for all meetings and business of the Board of Directors shall be five (5) and a majority vote of the Directors present and voting shall be required to transact all business.

Section 6

Any Board member who is absent for three (3) consecutive meetings without notifying one of the Officers, will no longer be considered a Board member.

ARTICLE II — FUNDS AND LIABILITY

Section 1

All funds shall be deposited to the account of FOGY, Inc. (Friends of Glastonbury Youth) and shall be disbursed by either the Treasurer or the President of the Corporation, except that any expenditures in excess of \$150 dollars shall require the approval of the Board of Directors; except when those expenditures are in direct support of established supported programs, necessary corporation expenses, or as otherwise authorized by the Board of Directors.

Section 2

No member of this Corporation shall be liable except for unpaid dues, and no personal liability shall in any event be attached to any member of this Corporation in connection with any of its undertakings.

Section 3

The Treasurer and/or the President of the Corporation shall be bonded if, in the opinion of the Board of Directors, said bonding shall be in the best interests of the Corporation.

Section 4

This Corporation shall not undertake any activity requiring capital outlay unless adequately funded prior to such undertaking.

ARTICLE III — ADOPTION AND AMENDMENTS

Section 1

These Bylaws shall be adopted and become effective immediately upon an affirmative vote of a quorum present at a regular or special business meeting of the Corporation.

Section 2

The Bylaws and/or the Certificate of Incorporation may be amended at any regular or special meeting of this Corporation, after due notice of fifteen (15) days, by a three-fourths (3/4) vote of a quorum present and voting.

**BYLAWS of
FRIENDS OF GLASTONBURY YOUTH, INC.**

ARTICLE IV — MEETINGS

Section 1

The Corporation shall meet annually on a date set by the Board of Directors for election of Officers and Board members and transaction of other business.

Section 2

Regular meetings shall be held whenever scheduled by the President or other duly constituted authority of this Corporation or if requested by three (3) members of the Board of Directors.

Section 3

A special meeting of this Corporation may be called at any time by the President or by two (2) members of the Board of Directors.

Section 4

Ten (10) percent of the membership shall constitute a quorum for transaction of business of the Corporation, except that in the event that the membership of the Corporation exceeds two hundred fifty (250) members, then five (5) percent of the membership shall then become a quorum.

Section 5

A written notice of all meetings shall be distributed to the membership at least one (1) week prior to the meeting, but in the event a written notice is not deemed feasible by the Board of Directors, then other notification as deemed reasonable and equitable by said Board of Directors shall be substituted for said written notice.

Section 6

A written record of all meetings shall be maintained and available.

Section 7

The rules contained in **Robert's Rules of Order** shall govern all proceedings of this Corporation, Board of Directors and committees.

Section 8

The fiscal year of the Corporation shall be January 1 to December 31.

**BYLAWS of
FRIENDS OF GLASTONBURY YOUTH, INC.
ARTICLE V — ELECTION OF OFFICERS AND DIRECTORS**

Section 1

All Officers and Directors shall be elected by the membership at the annual meeting of the Corporation. A nominating committee appointed by the President shall present and nominate a full slate of Officers and Directors at said meeting and in addition to the said nominations, nominations will be received from the floor for Officers and the Board of Directors. All Officers and Directors so elected shall serve without compensation and the term of Officers and Directors so elected shall begin with the annual meeting and continue for a period of one (1) year, or until their successors are chosen.

Section 2

Officers shall be eligible for a second consecutive term, but not for a third consecutive term in the same office. A director determined to be detrimental to the mission of the organization may be removed through a majority vote of the Board of Directors.

Section 3

A vacancy in any office shall be filled for the remainder of the term through appointment by the Board of Directors with the exception of vacancies in the office of President which shall be filled by the Vice-President.

ARTICLE VI — MEMBERSHIP

Section 1

There shall be the following types of membership:

- a) Contributing
- b) Supporting
- c) Patron
- d) Life for memorial or some other use at the donor's option with approval of the Board of Directors, which payment shall relieve the member of all membership fees thereafter.
- e) Charter member upon payment of dues in any class of membership, up to and including the close of initial membership drive on August 31, 1975.
- f) Honorary members upon the selection by the Board of Directors. No dues shall thereafter be charged such member.

Membership payment for a given year will be determined by the Board of Directors at the annual meeting.

**BYLAWS of
FRIENDS OF GLASTONBURY YOUTH, INC.**

Section 2

The membership regulations of the Corporation shall be established as follows:

- a) All persons interested in the purpose of this Corporation who will pay its established dues shall be eligible for membership.
- b) A person may be admitted to membership at any time.
- c) A member in good standing shall be:
 - 1) One who meets the requirements of membership as specified in paragraph a. above; and
 - 2) One whose financial obligations have been met in full.
- d) Each member in good standing shall be entitled to one vote.

ARTICLE VII — COMMITTEES

Section 1

The Board of Directors may authorize committees consistent with the purpose and resources of this Corporation.

The Board of Directors is empowered to make decisions required to keep the organization running.